

# Bushfire Emergency Plan

**Location:** Lot 101, Jarrick Way, Jindera, NSW

**Business Name:** Green Earth Material Co.

**Prepared by:** Andrew Glenn

**Date:** 23 June 2025

**Review Date:** 23 June 2026

## 1. Site Overview

- Property Size: Approx. 15,000m<sup>2</sup>
- Primary Use: Bulk landscape supply, recycling and material processing yard
- Infrastructure: Site office, storage bins, hardstand areas, trucks and machinery
- Access: Main gate via Jarrick Way (ensure gate is always unlocked during fire season for emergency access)

## 2. Bushfire Risk Assessment

- Bushfire Prone Land: Assume "Yes" for precautionary purposes.
- Surrounding Risk Factors:
  - Potential vegetation fuel loads nearby
  - High summer temperatures and strong winds
  - Industrial and vehicle activity may elevate ignition risks

## 3. Key Contacts

- Site Manager: Andrew Glenn - 0400 809 235
- Local Fire Authority: NSW Rural Fire Service - 000 (Emergency)
- Local Brigade: Jindera Rural Fire Brigade
- Greater Hume Council: (02) 6036 0100

## 4. Preparedness Measures

# **Bushfire Emergency Plan**

- Maintain a cleared perimeter of at least 20 metres
- Store all flammable liquids in approved containers
- Keep access tracks clear and minimum 4m wide
- Maintain all machinery and vehicles
- Install or maintain a 10,000L water tank with RFS fittings

## **5. Emergency Procedures**

If a Bushfire Is Approaching:

- Monitor Fires Near Me app or ABC Radio (97.3 FM)
- Shut down operations and begin evacuation
- Activate sprinklers or hoses if safe
- Relocate vehicles and flammables
- Staff must report safe exit to site manager

Evacuation Plan:

- Exit via Jarrick Way to Urana Road
- Vehicles face outward for quick departure
- Assembly Point: Clear area near entrance gate

## **6. Post-Fire Recovery**

- Do not return until advised by emergency services
- Inspect for hot spots and damage
- Notify insurance and begin cleanup with caution
- Review and update the plan based on learnings

## **7. Staff Responsibilities**

## Bushfire Emergency Plan

Role	Name	Responsibility
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Site Manager	Andrew Glenn	Oversee plan, coordinate evacuation
2IC/Supervisor	[Name]	Assist in communication & evacuation
All Staff	-	Follow instructions, stay safe

### 8. Document Control

- Location of This Plan: In the Site Office, visible to all staff
- Training: Annual bushfire safety briefing and drill
- Reviewed by: Andrew Glenn - 23 June 2025